



Loudoun Workforce Resource Center

102 Heritage Way, N.E., 1st Floor
 Leesburg, VA 20176
 (703) 777-0150 (Voice)
 711 (VA Relay)
www.loudoun.gov/wrc



Hours of Operation:

Monday, Tuesday, Thursday, Friday
 9:00am - 4:30pm
 Wednesday 9:00am - 12:30pm
1st Fri - WRC Opens at 1:00pm

March 2013

PARTNER CONTACTS

Dept. of Rehabilitative Services
 Tymisha Robinson
 Sarah McCarty
 (703) 771-4775

Virginia Employment Commission (VEC)
 Alexandria (703) 813-1300
 Prince William (703) 897-0407
 Winchester (540) 722-3415

NVRC for the Deaf and Hard of Hearing
 Joan Cassidy
 nvrccloudoun@aol.com

Loudoun County Adult Education
 Irene Riordan
 (571) 252-2119

Northern Virginia Community College
 Esther Perantoni
 (703) 450-2551

Youth WIA Counselor
 Shaun Posey
 (571) 238-4237

Veteran's Claims Rep.
 Geoffrey White
 (540) 635-4201

Office of Transportation Services
 Judy Galen
 (703) 737-8044

Ticket to Work
 Lauren Parker
 (703) 752-1606

Virginia Job Corps
 (703) 671-5300

Visit our online tool for your
Job Search!
www.loudoun.gov/careerlinks

MTE = Meet The Employer event

Mon	Tue	Wed	Thu	Fri
				I OPEN AT 1:00 PM Dell Learning Lab 1:00 pm - 4:30 pm
4 Job Club 10:00 am - 12:00 noon (2nd floor) Dell Learning Lab 1:00 pm - 4:30 pm	5 Dell Learning Lab 9:00 am - 4:30 pm	6 Dell Learning Lab 9:00 am - 12:30 pm CLOSE @ 12:30pm	7 Dell Learning Lab 9:00 am - 4:30 pm	8 Dell Learning Lab 2:00 pm - 4:30 pm <u>WK/RJ</u>
11 Word Basic 9:00 am - 4:00 pm Job Club 10:00 am - 12:00 noon (2nd floor) MTE: Hospitality Staffing Solutions 12:00 noon - 3:00 pm	12 Dell Learning Lab 9:00 am - 4:30 pm Federal Job Search 10:00 am - 12:00 noon MTE: BrightStar Care 9:00 am - 12:00 noon	13 Dell Learning Lab 9:00 am - 12:30 pm WIA Orientation 10:00 am - 12:00 noon MTE: U.S. Aquatics 10:00 am - 12:30 pm CLOSE @ 12:30pm	14 Mock Interviews 9:00 am - 12:00 noon Interview Workshop 9:30 am - 11:30 am DRS Rep. 10:00 am - 12:00 noon MTE: Comfort Keepers 1:30 pm - 2:30 pm	15 Workforce Resource Center Closed 
18 PowerPoint Basic 9:00 am - 4:00 pm Job Club 10:00 am - 12:00 noon (2nd floor) 	19 Word Basic (Part A) 9:30 am - 11:30 am MTE: Fed Ex 10:00 am - 12:00 noon Dell Learning Lab 1:00 pm - 4:30 pm	20 Dell Learning Lab 9:00 am - 12:30 pm MTE: Chipotle Mexican Grill 9:30 am - 12:00 noon CLOSE @ 12:30pm	21 Word Basic (Part B) 9:00 am - 12:00 noon MTE: Farmers Insurance Group 9:00 am - 3:30 pm Child Support Enforcement 9:30 am - 3:30 pm WIA Orientation 10:00 am - 12:00 noon	22 MTE: LCPS Transportation (Information Sessions) 10:00 am & 11:15 am Professional Resume Writing 10:00 am - 4:00 pm
25 Word Basic 9:00 am - 4:00 pm MTE: Gate Gourmet 10:00 am - 12:00 noon Job Club 10:00 am - 12:00 noon (2nd floor)	26 Excel Basic 9:00 am - 4:00 pm <div> Employment Strategies for Ex-Offenders 10:00 am - 11:30 am </div>	27 CLOSE @ 12:30pm <u>WK/CG</u>	28 Resume Writing 101 9:00 am - 1:00 pm	29 Dell Learning Lab 9:00 am - 4:30 pm MTE: Home Depot 10:00 am - 2:00 pm

Workshops are offered at NO COST. However, Pre-registration is Required.
 Please stop by the center or call 703-777-0150 to register.